

## WHO WE ARE

NEA Training Center was established in 1995, our School Director has provided state instruction since 1992. Our school and curriculum is approved by the New York State Division of Criminal Justice Service - School ID # 291002.

We bring real-world experience to the classroom with each of our instructors having over thirty-plus years of experience in Security & Law Enforcement.

## CONTACT US

Our Main Contact Information for the School Director & Administration:

New York Main Office  
25 Broadway, PO Box 1095  
Fonda, NY 12068

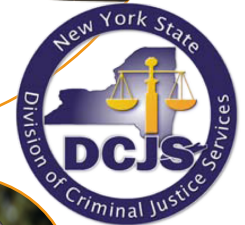
Phone: 518.853.8837

Email: [info@neatrainingcenter.com](mailto:info@neatrainingcenter.com)

Web: [www.peelergroup.com](http://www.peelergroup.com)



# NEA TRAINING CENTER NYS DCJS SCHOOL CATALOG



Synergistic Protection Training Group  
a division of The Peeler Group, Inc.



## OUR NEW YORK STATE APPROVED TRAINING COURSES

### 8-HOUR PRE-ASSIGNMENT - \$120.00

The first required course is an Eight Hour Pre-Assignment Training course. This instruction is a general introductory course.

Upon successful completion of this course, the guard a training certificate is issued. This certificate must accompany the security guard's registration application when submitted to the Department of State. Once the application is submitted, the guard has 90 days to complete the second training course.

### 16 HOUR ON-THE-JOB TRAINING COURSE FOR SECURITY GUARDS - \$250.00

The second required course is the 16 Hour On-the-Job Training course (OJT), required within 90 days of employment. This training program is relevant to the guard's duties, requirements of the work site, and the employer's needs.

### 8 Hour Annual In-service Training Course for Security Guards - \$120.00

A required training program is the Eight Hour Annual In-service course. You must complete each calendar year following completion of the 16 Hour OJT course. The program, designed to meet current training needs and refresh or update guards in the security field, changes. The guard must complete this course as a prerequisite for the renewal of his or her guard registration.

### 47 HOUR FIREARMS TRAINING COURSE FOR ARMED SECURITY GUARDS - \$750.00

Guards who carry firearms must complete a 47 Hour Firearms course before licensing as an armed security guard. This course includes seven hours of classroom instruction in the Use of Force (NYS Penal Law Art. 35) followed by a written examination and 40 hours on the firing range followed by weapons qualification. Upon successful completion of this course, you receive a training certificate. This certificate must accompany the security guard's registration application when submitted to the Department of State.

### 8 HOUR ANNUAL FIREARMS COURSE - \$225.00

Armed guards must also complete an Annual Eight Hour Firearms Training course that includes three hours of classroom refresher on the Use of Force, a written examination, and five hours of weapons qualification, consisting of a proficiency examination. The guard must complete this course as a prerequisite for renewing his or her armed guard registration.

- The Course requires Two tests to favorably complete the 8 Hour Annual Firearms Training Course for Armed Security Guards.
  - Students must pass the written Use of Force/Deadly Physical Force Examination.
- Fire one qualifying course of fire with either a duty-type semi-automatic pistol or duty-type revolver.
- Students currently employed as armed security guards must train and qualify with the handgun(s) they are authorized to carry in the performance of their duties utilizing service/duty ammunition.

# OUR POLICIES & PROCEDURES

## Refund Policy

Students will receive a 100% refund before the start of instruction.

Two-day Courses: the student will receive a 50% refund if requested before the start of the second day.

The refund schedule shall be 75%, 50%, and 25% for courses divided into four sessions.

**47-hour firearms course:** Students will be entitled to a 75% refund if the cancellation occurs after the initial deadly physical force training begins but before instruction begins for the course's firearms handling component. **No refund** if a student cancels once the firearms handling component instruction has started.

NEA Training Center will not assess any non-refundable fees or deposits. You are responsible for any third-party registration fees or cancellation costs.

## Refund Procedure

To request and receive a refund, the student must request in writing to [info@neatrainingcenter.com](mailto:info@neatrainingcenter.com) or by writing to NEA Training Center, PO Box 1095, Fonda, New York 12068. In the subject line, we ask that you indicate "NY DCJS Course Refund Request." Provide, course name, date of the course, the reason for cancellation, the address for the refund to be mailed to, and a contact number.

We will review your request and send you a refund check or refund the amount due to your credit card.

## ATTENDANCE POLICY

We require 100% attendance for all courses; however, we recognize that instances may arise when a student cannot attend class due to illness, family emergency, childcare, or any other reasonable cause. In these instances, we require a telephonic or email notification of absence from class. We will allow the student to make up hours during the next available course.

We exclude students who are a no-call no-show from making up hours. However, they may appeal to the training school Director. We may grant makeup training on a case-by-case basis.

We reserve the right to reject any application for admission or to terminate a student for reasons of safety, attendance, conduct, or not conforming to the rules and regulations of the school and the New York State Division of Criminal Justice Services.

## COMPLAINT POLICY

The training school Director will review all Complaints. We will make every effort possible to resolve matters fairly and equitably. Please direct any complaints to "School Director" at [info@peeler-group.com](mailto:info@peeler-group.com). You may also write Bill Peeler C/O NEA Training Center, PO Box 1095, Fonda, New York 12068.

Complaints are to be in writing to the School Director. We recommend that you send an email if your matter is urgent. A student may also contact the Division of Criminal Justice Services at (518) 457-2667.

## ADMINISTRATIVE COSTS & EXPEDITED SERVICES

At times a student may require the expedited mailing of a certificate or may require some other service not covered within the tuition fee. We provide rush mailing at your selected service provider's cost, i.e., US Postal, FedEx, or UPS.

Any certificate's replacement cost is \$20.00 plus any related mailing cost above first-class U.S. Mail.



# INSPIRED BY EXCELLENCE & INNOVATION

SYN•ER•GIS•TIC

ADJECTIVE: SYNERGISTIC

relating to the interaction or cooperation of two or more organizations, substances, or other agents to produce a combined effect greater than the sum of their separate effects.

"THE SYNERGISTIC INTERACTION OF KNOWLEDGE AND ABILITY"

*"The instruction staff brought so much more to the table; I learned way more than I expected coming into the course."*

- Antonio C.

## FOCUSED ON YOU & YOUR SUCCESS

- **Classroom Study** – Lessons Instructed in a Learning Environment
- **Accredited Courses** – State Authorized Facilities & Certified Instructors
- **Focus on People** – Experienced Staffing Who Assist Your Success
- **Career Driven** – Certification is a Steppingstone to Your Career Goals

